

Minutes of the Local Project Appraisal Committee Meeting

For UNDP project “*Strengthening Capacity and Institutional Reform for Green Growth and Sustainable Development in Vietnam (CIGG).*”

Date of the LPAC	Start time	End time	Held at
10 February 2015		23 February 2015	UNDP

Name of LPAC Chairperson:	Bakhodir Burkhanov
Functional Title:	Deputy Country Director
Institution:	UNDP
Signature:	

Have all LPAC participants received the PRODOC for appraisal prior to the meeting and in a timely manner?	Yes
Remarks:	All documents and a summary are sent via email. This is a virtual LPAC via email

Country:	Viet Nam
Project Title (full):	Strengthening Capacity and Institutional Reform for Green Growth and Sustainable Development in Vietnam (CIGG)
Remarks on approval process, if applicable	Project was approved by MPI on 7 January 2015
Name and contact of Programme Officer at the UNDP Office:	Nastassja Hoffet, nastassja.hoffet@undp.org

UN OP Outcome(s):	Outcome 1.3: By 2016, key national and sub-national agencies, in partnership with the private sector and communities, have established and monitor multi-sectoral strategies, mechanisms and resources to support implementation of relevant multilateral agreements and effectively address climate change adaptation, mitigation and disaster risk management
UN OP Output(s)	Output 1.3.1: Planning and investment processes are climate proofed and specific programs have been formulated and operationalized for long term adaptation to reduce climate change Output 1.3.4: National long-term climate change strategy and green economy/low carbon strategy operationalized, which are based on the national development vision (SEDS) while building on the National Target Programme results
Expected CCPD Outcome(s):	NA
Expected CPAP Output (s):	NA

Programme Period:	2015-2019	Total resources required (total project funds) \$ US	4,128,000
Atlas Award ID:	00092226	Total allocated resources (UNDP managed funds) \$ US	3,700,000
		Regular (UNDP TRAC) - confirmed	1,000,000
		One Plan Fund to be mobilized	270,000
		EU-UNDP LECB - confirmed	230,000
Project ID:		USAID - confirmed	2,400,000
		Other (partner managed resources) \$ US	
Project Start date:	1 February 2015	o Government (in-kind) - confirmed	228,000

Proposed Management Arrangements	NEX	o Other	
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Executing Entity/Implementing Partner	Ministry of Planning and Investment (MPI)
Implementing Entity/Responsible Partners:	Department of Science, Education, Natural Resources and Environment (DSENRE)

1) Decisions of the LPAC]	General endorsement of the Project's strategy: - Objective, Outputs and Activities (see DPO and AWP) - Management Arrangements (see PRODOC+AWP Section I and orgchart)
	Specific endorsement of the project's budget (see PRODOC+AWP)
	Specific endorsement of the proposed project staff members (see PRODOC+AWP)
	Endorsement of the proposed strategy for stakeholder engagement (see PRODOC+AWP)
Remarks on the above	Based on comments and remarks, adjustments were made on the AWP.

2) Engagement of Implementing Entity/Responsible Partners		
Will the project engage entities other than the national Executing Entity/Implementing Partner?		Yes
If YES, which and for what	Ministry of Finance and Ministry of Transport	<ul style="list-style-type: none"> To build capacities for effective implementation and monitoring of the Viet Nam GGS/AP and for mainstreaming green growth into the SEDP.

purpose?	Provinces and Cities	<ul style="list-style-type: none"> To build capacities of provinces for effective implementation and monitoring of the Viet Nam GGS/AP and for mainstreaming green growth into the SEDP.
Is the pre-selection of these partners in line with UNDP procedures and has this been fully endorsed by the LPAC?		Yes
Remarks		

3) General and Specific Recommendations of the LPAC

The PRODOC+AWP are endorsed for signature by UNDP and Government, provided that the following comments have been incorporated:

- M&E plan to be compliant with HPPMG, indicators and targets phrased according to RBM principles.
- DPC costs included

Specific comments and Responses are in the Appendix to this Minutes (Appendix 1 – LPAC’s comments and responses)

4) List of participants in the LPAC

Name	Institution	Title	Email
Deborah Schoenmaeckers	UNDP	Programme Officer	Deborah.schoenmaeckers@undp.org
Vo Hoang Nga	UNDP	Programme Officer	vo.hoang.nga@undp.org
Vu Thi Thu Hang	UNDP	Programme Officer	Vu.Thi.Thu.Hang@undp.org
Nguyen Bui Linh	UNDP	Programme Officer	Nguyen.Bui.Linh@undp.org
Ta Thi Thanh Huong	UNDP	Policy Officer	Ta.Thi.Thanh.Huong@undp.org

Babul Azad	UNDP	M&E Specialist	babul.azad@undp.org
Dang Thi Hien	UNDP	Operations Manager	Dang.Thi.Hien@undp.org
Nguyen Thu Hoai	UNDP	Implementation Support	Nguyen.thu.hoai@undp.org
Tomislav Condic	UNDP	Regional Security Advisor	Tomislav.Condic@undp.org
Pham Hoang Mai	MPI	Head of DSENRE - NPD	hmaipham@mpi.gov.vn
Nguyen Tuan Anh	MPI	DNPD	tuananhmpi@yahoo.com

Appendix 1 – LPAC’s comments and responses

Items	Comments	Response
Project content and design	<ol style="list-style-type: none"> 1. Linkages with good governance, transparency of information: <ul style="list-style-type: none"> • Include activities for the improvement of the governance structure and the transparency of public information • Establishment of an independent institution with responsibilities for green growth 2. It is essential to also involve other actors than the private sector, including consumers and non-state actors and at what stage of the project other non state actors /partners are involved 3. Participation of decision-makers to be designed for institutional sustainability 	<ol style="list-style-type: none"> 1. Good governance, transparency of information <ul style="list-style-type: none"> • The project will focus on these aspects through the a) the ‘green lifestyles campaign’, b) strengthening the standing office of the ICB, c) follow-up to the CPEIR report with annual climate finance reports, public launch of Guideline of GG Investment, M&E framework for GGAP, and prov’l GG Action Plan Guideline, e) improved inter-ministerial coordination, and f) efforts to map donor & gov’t activity in green growth. • Efforts on transparency for green growth policy will be articulated around CPEIR recommendations for tagging and tracking of finance, public release of outcomes and results being achieved with ODA and public money, and more transparency about GOV’s green growth priorities. The planned study on tracking private sector/SOE flows for climate change/green growth will also support more transparency in this sector. The project will work closely with counterparts to ensure transparency and public sharing of information from policy reviews and official decisions. • The project will support information-sharing and coordination of GG and CC through the ICB for VGGs under the NCCC. These are official structures and we do not foresee support to an independent institution. 2. Consumers and non-state actors will be involved through policy dialogue, stakeholders’ consultations advocacy and communications campaign. In particular the Green Growth Private Sector Network will be a platform for media exposure about MPI's public engagement with private sector associations and chambers of commerce. <ul style="list-style-type: none"> • The project will work closely with MPI to identify entry points for the involvement of non-state and right-holders such as: development of GG public campaign, development of CC&GG curricula and ToT program, popularization of prov’l GG action plan, development of a multi-stakeholder ‘community of practice’ in green growth. 3. Support for participation of decision-makers involves mainly briefing, capacity building and policy advice. Financial support for international forum is provided on an event-basis for the yearly COP of the UNFCCC.

M&E plan	<ul style="list-style-type: none"> • Three (3) expected outputs formulated as objectives of project • Project outcome and output targets • Output target 1 Indicator #1, Baseline #2 • Output target 2 Baseline #2 • Output target 5 MOV#1 • Output target 6 MOV#2 • Output target 7 Indicator#1 	<ul style="list-style-type: none"> • Changed in the AWP table accordingly
Total Budget in AWP	<ul style="list-style-type: none"> • The total budget from three outputs adds up to \$890,100 while the total budget indicated for the project is \$890,000. • Please include lines for DPC costs if applicable and cost recovery in the budget. 	<ul style="list-style-type: none"> • Changes were made accordingly in the cover page and AWP sheet. • It is important to note that the AWP is provisional and budget will be further refined for signature.
Environmental and Social Checklist	Agreement with rating	<ul style="list-style-type: none"> • No changes necessary
Gender	Suggestions for more research on the gender perspective to green growth	<ul style="list-style-type: none"> • UNDP will support mainstreaming gender perspectives into research and policy studies of the project. The project will explore opportunities with MPI to follow-up the 2009 Oxfam/UNDP study on climate change and gender, as well as analysis of the barriers to women's access to green employment. UNDP will also support gender analysis capacity for the national GG funding facility.
Security concerns		<ul style="list-style-type: none"> • Appropriate MOSS guidelines will be applied for the ISTA position and located office

		<ul style="list-style-type: none">• Appropriate MOSS guidelines will be applied for the asset management• IP will apply the government regulations regarding security as per the NIM.
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